

**May 22, 2025****Addendum No. 01****File Reference Number: RFP 2025 038****Title: Moose River Waste Disposal Site, Geo-Environmental Investigation and  
Decommissioning Planning****RE: Clarifications/Questions**

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Please refer to the following information / clarifications:

**Item 1:** Will ONTC consider one (1) week extension to the closing deadline?**Answer:** ONTC is not considering extension to this procurement at this time, as the work is time-sensitive. The closing date for this RFP remains – **Thursday, May 29, 2025 at 2:00:00 p.m.****Item 2:** Can alternatives to the RFP's prescribed drilling and sampling programs be proposed?**Answer:** Vendors are required to bid and ensure pricing according to the prescribed scope of work. However, any proposed deviations (i.e., which may result in project benefit) may be provided in written format, for ONTC review and consideration.**Item 3:** Will any sort of clearing or grubbing be required by the consultant?**Answer:** Vendors may be required to carry out some relatively light vegetation cutting by hand or power saw in select areas (i.e., in consultation with ONTC Site Supervisor) to accommodate preferred drilling locations.**Item 4:** Will a SAR/bird survey be required?**Answer:** SAR/bird survey will not be required as part of this work.**Item 5:** Was groundwater encountered and sampled from either of the existing wells?**Answer:** Vendors should refer to provided borehole logs. Please note that previous drilling/monitoring well installation work did not result in sufficient depth to allow for suitable groundwater sampling.

**Item 6:** What is the anticipated depth to bedrock at the site?

**Answer:** Vendors should refer to provided borehole logs for sub-surface information currently at hand.

**Item 7:** What soil and water analytical parameters are required for general chemistry?

**Answer:** General chemistry parameters typically expected to include (at minimum) pH, alkalinity and organic matter for soils, as well as pH, alkalinity, conductivity, total hardness, Turbidity and TDS for water (and TSS for surface water).

**Item 8:** Will ONTC provide bear control?

**Answer:** Yes, ONTC will provide suitable onsite bear control measures and safety protocol. Will further discuss these details with the selected Vendor upon contract award.

**Item 9:** Will ONTC provide remote communication capability from the site?

**Answer:** Yes, ONTC Site Supervisor will be onsite during all work and shall be equipped with satellite phone and radios sets for vendor personnel use. Further, ONTC rail personnel will help coordinate radio communication/safety procedures.

Part 4 – Form of Proposal – Proposal Form 1 – Proposal Submission Form – Declarations

- (e) The statutory holdback pursuant to the Construction Act will be 10% and a warranty holdback of 2.5%

**Item 10:** Is ONTC intending to conduct payment holdbacks per Part 4, Proposal Form 1, since this is not construction related work?

**Answer:** ONTC confirms that it does not intend to employ payment holdbacks, as the requested services will not include construction work.

Please refer to the revised Proposal Form 1 – Proposal Submission Form attached at the end of this Addendum. Respondents are requested to replace the Proposal Form 1 of RFP with the revised version provided herein.

**Item 11:** Can ONTC revise the Itemized Cost Table to also include these key deliverables?

<b>Milestone</b>	<b>Unit Rate (CDN)</b>
Project Initiation, Kickoff, and Background Reviews, Logistics Planning	
Spring 2025 Field Program	
Autumn 2025 Field Program	
Preliminary Geo-Environmental Investigation and Decommissioning Planning Memo	
Draft Project Report and Decommissioning Plan	
Final Project Report and Decommissioning Plan	
<b>Contingency Allowance</b>	<b>25,000</b>
<b>Total Project Cost (excluding HST)</b>	

**Answer:** Yes, ONTC is agreeable to this request, to ensure thorough bid clarity/transparency by major milestone/deliverable.

Please refer to the revised Proposal Form 1 – Proposal Submission Form attached at the end of this Addendum. Respondents are requested to replace the Proposal Form 1 of RFP with the revised version provided herein.

This Addendum hereby forms part of the RFP.

Regards,

Brinda Ranpura  
Procurement Contracts Specialist  
[brinda.ranpura@ontarionorthland.ca](mailto:brinda.ranpura@ontarionorthland.ca)

**PART 4 – FORM OF PROPOSAL  
PROPOSAL FORM 1  
PROPOSAL SUBMISSION FORM**

RFP Number: RFP 2025 038

Description: Moose River Waste Disposal Site, Geo-Environmental Investigation and Decommissioning

Planning

Submitted To: ONTARIO NORTHLAND TRANSPORTATION COMMISSION

I/We, \_\_\_\_\_  
(Name of Respondent(s))

having carefully examined, understood, and completed the Request For Proposals Documents as described in Section 2 - The RFP Documents, and Addenda No. \_ to No , inclusive, and having familiarized ourselves thoroughly with local conditions, hereby agree to supply the services associated with the Moose River Waste Disposal Site, Geo-Environmental Investigation and Decommissioning Planning as outlined on this Proposal Form 1.

**PRICING FOR CHANGE ORDERS / CHANGE DIRECTIVES:**

Please quote overhead and profit percentage based on the following project cost ranges:

Project Costs	Overhead %	Profit %
\$0 up to \$9,999		
\$10,000 up to \$49,999		
\$50,000 up to \$99,999		
\$100,000 up to 149,999		
\$150,000 up to \$200,000		
\$200,000 and higher		

**Please note that these project cost ranges apply to the aggregate spend of all change orders and not on a per change order basis. Any OH&P applied shall be calculated against the subtotal of the applicable change order only. ONTC reserves the right to not accept the percentage values provided in the table above and any future change order markups will be reviewed and agreed upon by ONTC and contractor.**

Please provide the costs for the following (add an additional page for any items not listed below):

Item	Cost
Project Initiation, Kickoff, and Background Reviews, Logistics Planning	
Spring 2025 Field Program	
Autumn 2025 Field Program	
Preliminary Geo-Environmental Investigation and Decommissioning Planning Memo	
Draft Project Report and Decommissioning Plan	
Final Project Report and Decommissioning Plan	
Mobilization	

**PART 4 – FORM OF PROPOSAL  
PROPOSAL FORM 1 *cont'd*  
PROPOSAL SUBMISSION FORM**

Item	Cost
Project Manager	
Site Supervisor	
Onsite Facilities	
General Labour	
Safety and Security	
Removal and Proper Disposal	
Equipment and Rentals	
Temporary Work	
Other Costs	
<b>Contingency Allowance</b>	<b>\$25,000.00</b>
<b>Total Project Cost (excluding HST)</b>	

**Note: ONTC requests that all Respondents include \$25,000 contingency allowance in their budget estimate, due to remote site conditions, complexity of work and potential unknown.**

The price set out in Proposal Form 1 shall include any specified allowance and all taxes (**excluding HST**) except as may be otherwise provided in the RFP Documents, and to furnish all materials, labour, equipment and transportation to perform the entire Work described in the RFP Documents, in the manner prescribed therein, and in accordance with the specifications. **Please attach any cost breakdowns to this Proposal Form 1.**

<b>Hourly Rates</b>	
In the following table, enter the hourly rates in respect of all proposed Personnel that will perform the Services and/or provide the Deliverables. Personnel should include various positions required for support. Please add additional lines as required or attach the hourly rate breakdowns to this Proposal Form 1.	
<b>Role and Experience Level</b>	<b>Hourly Rate</b>
	\$
	\$

The award of the Contract is subject to budgetary approval.

ONTC reserves the right, in its sole discretion, to disqualify any Respondent that is a U.S. Business as defined in Proposal Form 2.

ONTC reserves the right in its sole discretion to sub-divide and/or bundle the Goods and/or Services which are the subject of this RFP and award one or any number of separate contracts for the Goods and/or Services.

**Proposal Forms**

The information contained in the Proposal Forms, as listed in the Request for Proposals and attached hereto, forms an integral part of this Proposal.

**PART 4 – FORM OF PROPOSAL**  
**PROPOSAL FORM 1 *cont'd***  
**PROPOSAL SUBMISSION FORM**

Declarations

We hereby declare that:

- (a) We will execute the Agreement within ten (10) Working Days of receipt of the Final Agreement;
- (b) We agree to perform and fully complete the Work on or before the agreed upon schedule;
- (c) The Work is to start no later than the agreed upon start date in the schedule;
- (d) We will provide the required evidence of insurance, as specified in the ONTC - Draft Agreement included in Part 5 of the RFP Documents, with our execution of the Agreement;
- (e) For the General Liability Insurance, Ontario Northland Transportation Commission is to be included as an additional insured;
- (f) Coverages and limits of insurances will be provided and maintained by all Subcontractors in accordance with subsection (d) above;
- (g) No person, corporation or other legal entity other than the undersigned has any interest in this Proposal or in the proposed Contract for which this Proposal is made;
- (h) This Proposal is irrevocable for a period of ninety (90) days from the Submission Deadline;
- (i) It is understood and agreed that if this Proposal is accepted, we will not commence the Work until we have executed the Final Agreement and delivered it to ONTC and/or we are advised in writing by ONTC to proceed with the Work;
- (j) All copies of plans and specifications and other said RFP Documents furnished to us for the purpose of this Proposal are the property of ONTC and shall be kept confidential and not divulged in any manner by us. They will not be used on other work by us and will be returned to the issuing office when requested or promptly when not bidding; and
- (k) We have no right to reimbursement by ONTC for expenses, both direct and indirect, which may have been incurred by us in preparing this Proposal or otherwise participating in the RFP Process.

**PART 4 – FORM OF PROPOSAL  
PROPOSAL FORM 1 *cont'd*  
PROPOSAL SUBMISSION FORM**

Signed and submitted for and on behalf of:

Contractor:

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(Company Name)

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(Street Address or Postal Box Number)

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(City, Province and Postal Code)

Signature:

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I have authority to bind the corporation.

Name and Title:

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Email:

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Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2025.